

Ref.: 11-12/ISS/ 472 /CMC
July 12, 2011

- ☐ Hand Delivery
- ☐ Fax
- ☐ Courier
- ☐ Post
- ☐ E-mail

All Registered Intermediaries of ISS

Dear Sir,

Sub: Funds payout cheque of citi bank with client name and bank details

In our endeavor to ensure compliances, with effect from 01.08.2011 we will be issuing Citi Bank pay-out cheques with Client **Name and Default Bank Account Number.**

Example:

Pay: *Ramesh Kumar A/c 01401000070456*

Kindly note that the pay-out cheques will be issued to the default account numbers that are shown in the Isparc Back Office Software. Hence Members/Clients who wish to have different Bank Account Number is kindly requested to send CRD department with the following details.

- i) Client Name :
- ii) Client Code :
- iii) Client Default Bank Account Number:
- iv) Client Default Bank Account Type: Current/Savings
- v) Client Default Bank Name and Branch Address
- vi) MICR number
- vii) IFSC Number:

We also request you to send proof of bank account to CRD department either a cancelled cheque leaf if name is printed or latest bank statement along with the bank change request as attached.

For any further clarifications, you may contact Mr. C M Cheriyan Mob: 9323902363 or write at cherukothuc@iseindia.com.

Yours faithfully

For ISE SECURITIES AND SERVICES LTD.

C M Cheriyan
Deputy Vice President – Head of accounts and finance Dept

Request Form for change in Bank details of the client
(TO BE FILLED IN BY THE CLIENT)

Client Code: _____ Name of the Client: _____

Name of the Sub-broker: _____ Sub-Broker Code: _____

	DD			MM			YYYY				
Date			/			/					

CRD Dept. ISS

International Infotech Park, Tower- 7, 5th floor, Sector – 30

Vashi, Navi Mumbai – 400 703

E-Mail: clientregiss@iseindia.com

I/We request you to make the following Changes for my/our account in your records:

New Bank Details

Details	Bank 1	Bank 2
Bank Name		
Branch Address		
Account Type (✓)	SB <input type="checkbox"/> CA <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/>	SB <input type="checkbox"/> CA <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/>
A/C No.		
MICR No.		
IFSC CODE		
Payout Bank (Please put Tick Mark) (✓)	Citi Bank <input type="checkbox"/>	Citi Bank <input type="checkbox"/>
	HDFC Bank <input type="checkbox"/>	HDFC Bank <input type="checkbox"/>
	ICICI Bank <input type="checkbox"/>	ICICI Bank <input type="checkbox"/>
Payout Mode (Please put Tick Mark) (✓)	Cheque CSV <input type="checkbox"/>	Cheque CSV <input type="checkbox"/>
	Transfer Letter <input type="checkbox"/>	Transfer Letter <input type="checkbox"/>
	RTGS <input type="checkbox"/>	RTGS <input type="checkbox"/>
Pay in/Payout (Please put Tick Mark) (✓)	Pay in <input type="checkbox"/> Payout <input type="checkbox"/>	Pay in <input type="checkbox"/> Payout <input type="checkbox"/>

Signature of the Client: _____

Signature of the Sub-Broker: _____

CRD OFFICIALS

CHECKED BY—

VERIFIED BY —

HOD, CRD DEPT.

- Cheque leaf with printed name and A/C No.
- Pass book
- Bank statement

Note: - * Transfer letter applicable only in case the client having account with HDFC/ICICI

* Only new format will be acceptable with proper fulfillment.