

# **ISE Securities & Services Limited**

**Corporate Office :** 6th Floor, 601, "Dakshna" Next to Raigad Bhavan, Sector 11, CBD · Belapur, Navi Mumbai - 400 614, Tel : (022) 61829500, Fax : (022) 61829547, e-mail : helpdesk@iseindia.com Internet URL : http://www.isesec.com, **Investor grievance e-mail** : invgrieviss@iseindia.com CIN : U67190MH2000PLC123707



#### Ref: 2016-17/ISS/CRD/MM/5320

July 1, 2016

All Registered Intermediaries of ISS

#### Sub: Updation of E Mail ID and Mobile Numbers of clients

We invite your attention to the NSE circular no :NSE /INSP/32471 dated 31st May 2016 , the extract of the same is shown hereunder.

"1.Separate mobile number/E-mail address shall be uploaded for each client. The stock broker may, at the specific written request from client, upload the same mobile number/E-mail address of one of the client's family member. 'Family' for this purpose would mean self, spouse, dependent children and dependent parents.

2.Mobile numbers/e-mail addresses of member's employees/sub-brokers/authorized persons should not be uploaded as mobile number or E mail ID of the client.

3. For all existing clients, member should collect their e mail IDs & mobile numbers and upload the same to Exchange before executing any fresh transaction for that client.

4. In cases where investors do not have mobile number/email id, member shall obtain a declaration from the client to this effect and report the same in UCI online by entering 'notprovided@notprovided.com' in the email field and '666666666666' in the mobile number field

5. Where members are unable to get the details from their existing clients, Members are advised to retain verifiable records of seeking details of email Id and mobile number for such clients. However no fresh trade can be done for such client unless the E mail ID & mobile number is collected and uploaded in UCI or declaration as stated at point no. 4 above is obtained

6. The E mail and mobile number details of the clients should not be kept blank in the UCI online database"

Please note as per the clause number 5 above , no fresh trade can be done for such clients unless the Email and Mobile number details are updated.

In view of the above sub brokers /clients are requested to comply with the above without any further delay.

For ISE Securities & Services Ltd.,

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Martin K Mani Sr.Manager ,Membership & Client registration. Ph: 022-61829545/46/ Mob:9321085883

**ISE Securities & Services Limited** 

BSE:INB011077733 (Equities Segment), NSE:INB 231077731 (Capital Market Segment), INF 231077737 (Equity Derivatives Segment), INE 231077737 (Currency Derivatives Segment), MCX-SX:INE 261077737 (Currency Derivatives Segment) Registered Office : International Infotech Park, Tower No. 7, 5th Floor, Sector - 30, Vashi, Navi Mumbai - 400 703. Tel. : (022) 2781 2056





## NATIONAL STOCK EXCHANGE OF INDIA LIMITED

### **DEPARTMENT : INSPECTION**

Download Ref.No.: NSE/INSP/32471

Date : May 31, 2016

Circular Ref.No.: 279/2016

### To All Members

### Sub: Updation of E Mail IDs and Mobile Numbers of retail clients

This has reference to SEBI circular CIR/MIRSD/15/2011 dated August 02, 2011, Exchange circulars NSE/INVG/21841 dated October 4, 2012, NSE/INSP/27339 dated August 12, 2014 and NSE/INSP/27368 dated August 18, 2014 regarding updation of E-mail IDs and mobile numbers of clients.

The following points should be ensured by the members while implementing the above circulars:

- 1. Separate mobile number/E-mail address shall be uploaded for each client. The stock broker may, at the specific written request from client, upload the same mobile number/E-mail address of one of the client's family member. 'Family' for this purpose would mean self, spouse, dependent children and dependent parents.
- 2. Mobile numbers/e-mail addresses of member's employees/sub-brokers/authorized persons should not be uploaded as mobile number or E mail ID of the client.
- 3. For all existing clients, member should collect their e mail IDs & mobile numbers and upload the same to Exchange before executing any fresh transaction for that client.
- 5. Where members are unable to get the details from their existing clients, Members are advised to retain verifiable records of seeking details of email Id and mobile number for such clients. However no fresh trade can be done for such client unless the E mail ID & mobile number is collected and uploaded in UCI or declaration as stated at point no. 4 above is obtained.
- 6. The E mail and mobile number details of the clients should not be kept blank in the UCI online database.

All members are requested to strictly adhere to the aforementioned requirements and exercise due diligence while uploading the E mail ID and mobile numbers declared by their clients to the UCI online of the Exchange.

CENTRE	CONTACT NO.	E MAIL ID
Ahmedabad	079-49008632	inspectionahm@nse.co.in
Chennai	044-28479915 / 17	Inspection_CRO@nse.co.in
Delhi	011-23459127 / 38 / 46	Delhi_Inspection@nse.co.in
Kolkata	033-40400411 / 406	Inspection_Kolkata@nse.co.in
Mumbai	022-25045224 / 227	compliance_wro@nse.co.in

In case of any clarifications, Members may contact our below offices:

### For and on behalf of National Stock Exchange of India Limited

Dr. Dinesh Kumar Soni Head-Inspection

Telephone No	Fax No	Email id
1800 2200 51	022-26598194	compliance_assistance@nse.co.in